

Mason County Fire District 18 Board of Commissioners

August 10, 2022

The meeting was called to order by Chair Cochran at 1700 hours. Also present were Commissioners Barb Bodin, Chuck Lucas, and Leonard K. Weaver.

Fire Personnel: Michael Sexton, Ron Satterfield, Ray Menard, Drew Walter, Joseph Hill

Secretary: Karen Thomas

All stood for the Pledge of Allegiance.

Previous Minutes:

Hoodsport Fire & EMS July 13, 2021 Meeting Minutes: Commissioner Weaver moved to accept, 2<sup>nd</sup> by Commissioner Lucas. Passed Unanimously.

Treasurer's Report/Payment of Bills and Payroll:

Total of \$52,739.58 bills and payroll for the month of August.

\$44,932.26 in EXPENSE

\$7,807.32 in EMS

Motion to pay the bills and payroll made by Commissioner Bodin. 2<sup>nd</sup> by Commissioner Lucas. Passed Unanimously.

Resolution 2022-13 to authorize the transfer of \$7,807.32 from EMS to EXPENSE to cover the EMS portion of the bills for the month of August. Motion by Commissioner Lucas, 2<sup>nd</sup> by Commissioner Bodin. Passed Unanimously.

Chiefs Report:

- Safety Meeting Committee: Did a walk-through of 18-1 on July 21, 2022, and have one scheduled for 18-2 and the Robbins House August 11, 2022 to address any areas of concern.
- SCBA fill station was delivered, we are just waiting on the bottles that are on back order, then will schedule for the company to come install it.
- Hood Canal Store changed owners, we are making some adjustments to the accounts there, condensing the multiple vehicle accounts into one main account for ease in billing.
- There was a mobilization for Wildland Firefighters to Williams Lake last week. Chief Satterfield, Joseph Hill and Tory Underwood mobilized with one Brush Truck for 5 days to Williams Lake helping contain a fire that got to approximately 1,900 acres.
- The air compressor at the Lake Cushman Station is not working. It needs a new safety switch. The parts are on order and it should be fixed next week.
- We are a COVID test kit distribution site for Mason County, and we received two more cases of kits to be distributed.

- Structure fire last week at the bottom of the hill that we responded to.
- We need to replace one bulb in our parking lot, Hood Canal Communications helped pull the bulb, and when we get a new one will help replace it. Thank you to them!
- Will need to talk about budgeting in next years budget for some type of AC for the Lake Cushman Station. With the current temperatures, and our inability to keep it cool, it would not be suitable as a disaster center.
- We have a committee working with Lexipol to update and create a new "Policies and Procedures" manual that will be accessible online, as well as in person. Thank you commissioners for allowing the use of this program.
  - A motion was made to appoint Chief Sexton to authority to adopt the policies as a representative of MCFD #18. Commissioners will have all access to these policies and procedures and are encouraged to let Chief Sexton know if there are any concerns or possible adjustments needed. Motion made by Commissioner Weaver. 2<sup>nd</sup> by Commissioner Bodin. Passed Unanimously.

Correspondence:

- We got a "Notice of Intent" letter from our insurance company, Nicholson & Associates, that one of our policies was lapsed and that our policy would be cancelled. We had changed from our payments being made in May and October, to coordinating them all to being processed at the same time. There was an oversight on one of the policies that we were actively working on, but the company sent out a letter saying that particular policy would be cancelled. Once the representative realized that had gone out, she had sent an email to Karen Thomas explaining to disregard that notice, that our insurance would NOT be cancelled. The issue/payment is resolved with approval of payment for bills and Payroll this month.
- WFOA is having a conference in Spokane October 27-29. Commissioners will let Karen know if they want to go so we can make arrangements.

Old Business:

- We are working through the contract with the Skokomish Tribe with our Attorney Brian Snure looking at areas of coverage etc.
- We are working through the process of painting Station 18-1/Lake Cushman Station.

New Business:

We are working with the county trying to find the best resolution for maintaining our safe and accessible Landing Zone, understanding that there is a desire for a dog park in the same location. There are challenges involved in having the opportunity for both that we are working through, towards success for both.

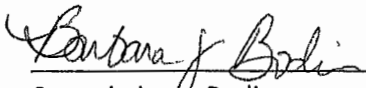
Other:

- In October, Hoodspout Fire & EMS are hosting a Mason County IV tech class to EMT's who have been certified for at least one year. We currently have 5 of our own volunteers signed up for it.
- We are at 370 calls for the year.

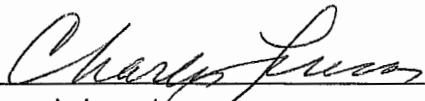
Good of the Order:

Commissioner Weaver was curious if there was still opportunities for a call out for support from the Auxillary during major events. Both Chief Sexton and Captain Menard agree that it is a necessary resource. If those services are needed, we can use Charlotte Weaver as a starting point of contact.

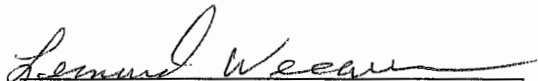
Motion to adjourn the meeting was made by Chair Cochran at 6:21 pm.

  
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Commissioner Bodin

  
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Commissioner Cochran

  
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Commissioner Lucas

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Commissioner McDougall

  
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Commissioner Weaver