

Mason County Fire District 18 Board of Commissioners

September 9, 2026

The meeting was called to order by Chair Cochran at 1300 hours. Also present were Commissioners Jeff Severin, Mark Fischer, Pat O'Brien, Mark McDougall, and Barb Bodin.

Fire Personnel: Michael Sexton, Joseph Leonard, Camille Lemke, Emelia Ballard

Guests: None present

Secretaries: Karen Thomas and Lilly Wuestner

All stood for the Pledge of Allegiance.

Consent/Approval of the Agenda:

Motion to approve the agenda by Commissioner McDougall. 2nd by Commissioner Severin. Passed Unanimously.

Previous Minutes:

Motion to approve:

August 12, 2026: Regular Meeting Minutes

Made by Commissioner Severin. 2nd by Commissioner Fischer. Passed Unanimously.

Treasurer's Report/Payment of Bills and Payroll:

Total of \$158,290.20 for the month of August:

\$150,781.46 in EXPENSE

\$7,508.74 in EMS

Motion to pay the bills and payroll made by Commissioner Bodin, 2nd by Commissioner Severin. Passed Unanimously.

Chief Sexton Report:

Calls for August: 82

Transports for August: 15

Chief Sexton, Chief Leonard and Karen Thomas had a meeting with Macecom to discuss challenges that are occurring with Macecom but this may still be an issue in the future as they go through personnel changes.

Looking to have an 'full-time position' eligibility list created to help ensure effective transitions for the future, asked if any commissioners would like to be involved with this moving forward.

SORT Team Update: Chief Sexton gave an explanation to how this program works and that Chief Leonard's involvement with the SORT team is still covered by the department despite it being an interlocal agency involvement.

Consolidation of uniform storage occurred to help mitigate access to items and clean up space at the station. In addition, the consolidation of miscellaneous items from different stations has occurred and the excess items the department no longer needs have been prepped for the surplus process. Establishing a new storage location for physical records in the department is next to be completed.

Engine 18-3 has been moved to Station 18-2 to help volunteers become more familiar with all vehicles. New hose that was purchased previously has been installed on vehicles. Engine 18-3 will receive a new tarp to cover the hose on top of the vehicle.

The items set aside for surplussing have been priced out by Lilly Wuestner and the next step is to create a list for each item with the minimum amount the department would accept and then to move forward with opening up the bidding process to volunteers, then to the community.

A discussion is occurring in regards to using Rescue 18-2 as the vehicle to go with the boat. If this occurs, then Utility 18-2 will be ready to be surplussed as it will no longer have a use to the department.

Chief Sexton is looking to get a quote on replacing the water tank on Tender 18-2-2 that may be reflected in the upcoming budget discussion.

Chief Leonard Report:

See attached Report

Grants: See grants report

Old Business:

Tacoma Power Contract: No update at this time, still waiting for response in regards to the contract.

Electrical work at 18-3 has been completed.

The main man door was replaced at Station 18-3 but still needs to be painted at this time.

2024 AFG Grant: We are still waiting for it to be awarded.

Insurance repairs that were needed at Station 18-2 is being worked on.

New Business:

Chief Sexton, Chief Leonard and Karen Thomas will be attending the Tacoma Power EAP and Tabletop functional exercise in September to help with being more involved and aware for potential high-risk areas in our district.

Station 18-2 Generator: Generator has been looked at repeatedly and is unable to start. Mechanic has concluded the motor has failed and to move forward with warranty replacement or repair. Chief Sexton is working through the issues with the warranty for the unit and will update once it is determined if the unit will receive a new motor or be fully replaced.

Budget 2027: Chief Sexton has requested that any considerations for the budget from the commissioners to be shared with him or Karen. Budget for 2027 will be started late September. Commissioner McDougall requested consideration for a new ambulance and after a discussion occurred regarding what other items need to be added to the budget, they concluded that a discussion for potential pathways to purchase a new ambulance is needed.

Shed 18-3: The shed has not been maintained and needs significant repairs. Commissioners agreed regarding benefit to repair shed and Chief Sexton will move forward.

Bay resurfacing at 18-2: This will be occurring soon.

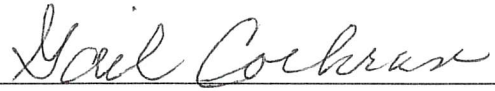
A discussion occurred regarding a potential ILA with PUD 1 for vehicle maintenance services that could have a positive impact to the department if it moves forward. This is conversational at this time, and Chief Sexton will give any future updates to the status of this.

Authority of Individual Commissioners: Chief Sexton requested that the Commissioners discuss how they would like to proceed moving forward with who on the board would be responsible for contacting the District's Attorney if such was needed. The commissioners decided that in the future, they would require that they would need to discuss amongst themselves in an executive session of how to proceed with communications with the attorney and then do so based on this meeting.

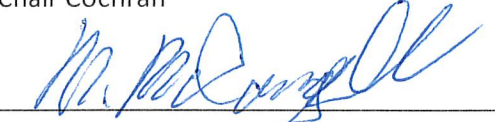
2026 reviews: Chief Sexton gave a reminder to the commissioners that the yearly reviews for his position and Karen's will be due in October.

Other:**Public Comment:****Good of the Order:**

Meeting Adjourned at 2:36 pm

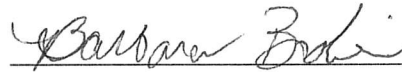


Chair Cochran

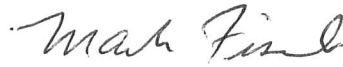


Commissioner McDougall

Commissioner Severin



Commissioner Bodin



Commissioner Fischer



Commissioner Meeting – Division Chief Report

Training:

- **Vector Solutions** – 471 training hours this quarter. 629 for the year since implementing the new tracking system
- **Misc.**
 - Have the ventilation trailer here, getting good reps on Vertical Ventilation and K12 Operations
 - All the Shift Leads have a new Taskbook that functions as an Officer Development Book, to facilitate growth as a leader and on the fire ground
 - New MCI Curriculum developed to go along with the new protocol changes and C3 Pathways push within the county
 - Working on USAR curriculum to better prepare our crews for response during a major disaster
 - Next Months focus on training will be auto-extrication
 - Working on tracking Orientation Taskbooks to maintain accountability for new members receiving necessary training during Orientation and keeping up with due dates/timelines
- **Classes:**
 - Rescue Swimmer class has happened, we now have 3 new Rescue Swimmers certified and ready to respond
 - Our Fire Academy Cadre seem to be doing well , Academy is well underway
 - IV Tech and EMS Evaluator has opened up and we have people getting registered for those classes

FD 17 FD 18 Grants September 2026

FEMA FD17/FD18

FD		POP Ends	Closeout Due	Closeout Submitted
17	2020 AFG AutoPulse	8-25-2023		Submitted April 2024
17	2022 AFG Ram and ECG Monitors	7-31-2025		Submitted June 2026
17	2024 AFG Extractor	9-26-2027	12-26-2027	
18	2024 AFG Diesel Exhaust System 18-1 & 18-2	9-26-2027	12-26-2027	
18	2025 AFG Diesel Exhaust System 18-3 Application submitted 6-20-2026			
18	2025 AFG Engine Application submitted 6-20-2026			

Hama Hama FEMA Grants

Letters submitted to FEMA.

1. A list of all MCFD 17 FEMA Grants that include equipment/supplies transferred to MCFD 18 as part of the January 1, 2026 merger.
2. A request to surplus the AutoPulse devices.

Hoodsport FEMA Grant FY 2024 AFG Diesel Exhaust System

The Plymovent quotes for stations 18-1 and 18-2 were approved at the July 2026 Commissioners Meeting. Plymovent is ordering parts needed for our project.

2025 FEMA AFG Grants

We submitted two AFG Grants, one for a diesel exhaust system at 18-3 and one for an engine to replace E18-5.

Awarding was expected to begin August 31st.

DNR Grants

No grants are currently open.

Medic One Foundation Grant

Both manikins have been received. We have pictures and videos using the water rescue manikin at one of our drills to submit to Medic One Foundation.

Firehouse Subs Grant

We reapplied on July 9, 2026 and our application has moved from review status to submitted status. Grants are awarded prior to October 8, 2026, the start of the next grant cycle.

Gary Sinise Grant continuous application cycle

We have received an updated quote from Zoll (sales tax rate corrected). When we have the updated Stryker quote we can apply for the grant (install costs need to be added). The Stryker stretcher and Zoll heart monitor are for Aide 18-3.